



**CLARK COUNTY  
DEPARTMENT OF PARKS & RECREATION**

2601 E Sunset Road Las Vegas, NV 89120  
(702) 455-8200

[www.ClarkCountyNV.gov/parks](http://www.ClarkCountyNV.gov/parks)

**Part-Time Employment**

**For the position of: Management Assistant – Audio/Video/Lighting Tech I**

**Location: Varies**

Contact: Travis Smith, Program Supervisor  
702-455-8170 | [PRSpecialEvents@ClarkCountyNV.gov](mailto:PRSpecialEvents@ClarkCountyNV.gov)

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**SALARY:**

\$20.00 - \$22.00 Hourly

**OPENING DATE:** September 2023

**CLOSING DATE:** Continuous

**DESCRIPTION OF DUTIES:**

- Demonstrate professionalism and good customer service when dealing with clients and the public.
- Operate, troubleshoot, set/strike Audio, Video, Lighting, and/or staging equipment.
- Perform professional photography/videography, drone operation, photo/video editing, and/or graphic design
- Take proper care of all County owned audio or lighting systems and store equipment properly.
- Maintain knowledge and understanding of technical and theatrical terminology.
- Read and understand technical set-up documentation such as stage plots, light plots, and audio plots.
- Have a general understanding of OSHA codes pertaining to general workplace safety.
- Withstand varying levels of noise, heat, and smoke.
- Effectively and efficiently move around work area with complete mobility, such as, balancing, bending, carrying, climbing, crawling, reaching, squatting, twisting.
- Occasionally lift and/or move up to 100 pounds and frequently up to 25 pounds.
- Operate forklift to complete setup with certification.
- Operate golf carts and oversized motor vehicles while towing enclosed trailer, flatbed trailer, mobile stage, bleachers, etc. with certification
- Operate scissor lift, forklift, or boom lift to complete setup with certification
- Lead mobile stage assembly and breakdown with certification.
- May be required to perform tasks outside of specific scope of work as assigned.

**MINIMUM QUALIFICATIONS:**

**Required Skills/Abilities:**

- Ability to read, write and communicate.
- Ability to do simple math.
- Ability to exercise sound judgment.
- Ability to work any hours including nights and weekends.
- Ability to multi-task and work well under pressure.

**Clark County Is An Equal Opportunity Employer**

**Education/Experience:**

- Minimum 1 year Audio/Video/Lighting experience or educational equivalent
- OSHA 10 Certification (within 60 days of employment)

**Physical Requirements:**

- Ability to work in cold, hot, noisy, smoky, damp, dimly lit, or illuminated environments.
- Ability to lift, push or pull a minimum of 100 pounds.
- Must be physically able to climb stairs, and carry and lift up to 60 pounds.
- Normal vision and hearing range, absence of color blindness.
- Ability to stand or sit for prolonged periods of time.
- Ability to work for long or late shifts.

**Background Investigations:**

Employment is contingent upon the results of a background investigation, fingerprinting, and pre-employment drug testing.

Part-time employment will not lead to permanent employment. Part-time employees do not receive benefits.

**APPLICATION PROCESS:**

Applications can be picked up at any Parks & Recreation facility or can be downloaded at [https://www.clarkcountynv.gov/government/departments/parks\\_recreation/services/employment.php](https://www.clarkcountynv.gov/government/departments/parks_recreation/services/employment.php)



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**Part-Time Employment**

**For the position of: Management Assistant – Audio/Video/Lighting Tech II**

**Location: Varies**

Contact: Travis Smith, Program Supervisor  
702-455-8170 | [PRSpecialEvents@ClarkCountyNV.gov](mailto:PRSpecialEvents@ClarkCountyNV.gov)

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**SALARY:**

\$25.00 - \$27.00 Hourly

**OPENING DATE:** September 2023

**CLOSING DATE:** Continuous

**DESCRIPTION OF DUTIES:**

- Demonstrate professionalism and good customer service when dealing with clients and the public.
- Maintain all county owned audio or lighting systems in a functional, safe working condition at all times and ensure proper use/storage.
- Operate, troubleshoot, set/strike Audio, Video, Lighting, and/or staging equipment.
- Perform professional photography/videography, drone operation, photo/video editing, and/or graphic design.
- Maintain knowledge and understanding of technical and theatrical terminology.
- Read and understand technical set-up documentation such as stage plots, light plots, and audio plots.
- Have a general understanding of OSHA codes pertaining to general workplace safety.
- Withstand varying levels of noise, heat, and smoke.
- Effectively and efficiently move around work area with complete mobility, such as, balancing, bending, carrying, climbing, crawling, reaching, squatting, twisting.
- Occasionally lift, move, push, or pull up to 100 pounds and frequently up to 50 pounds.
- Operate forklift to complete setup with certification.
- Operate golf carts and oversized motor vehicles while towing enclosed trailer, flatbed trailer, mobile stage, bleachers, etc. with certification
- Operate scissor lift, forklift, or boom lift to complete setup with certification
- Lead mobile stage assembly and breakdown with certification.
- May be required to perform tasks outside of specific scope of work as assigned.

**MINIMUM QUALIFICATIONS:**

**Required Skills/Abilities:**

- Ability to read, write and communicate.
- Ability to do simple math.
- Ability to exercise sound judgment.
- Ability to work any hours including nights and weekends.
- Ability to multi-task and work well under pressure.

**Clark County Is An Equal Opportunity Employer**

**Education/Experience:**

- OSHA 10 Certification (within 60 days of employment)
- Minimum 3 years Audio/Video/Lighting experience or educational equivalent or competency in 2 or more technical areas (audio, lighting, video wall, projection, staging, photography, videography, graphic design/editing)

**Physical Requirements:**

- Ability to work in cold, hot, noisy, smoky, damp, dimly lit, or illuminated environments.
- Ability to lift, push or pull a minimum of 100 pounds.
- Physically able to climb stairs.
- Normal vision and hearing range, absence of color blindness.
- Ability to stand or sit for prolonged periods of time.
- Ability to work for long or late shifts.

**Background Investigations:**

Employment is contingent upon the results of a background investigation, fingerprinting, and pre-employment drug testing.

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**APPLICATION PROCESS:**

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**Part-Time Employment**

**For the position of: Management Assistant – Audio/Video/Lighting Tech III (Lead)**

**Location: Varies**

Contact: Travis Smith, Program Supervisor  
702-455-8170 | [PRSpecialEvents@ClarkCountyNV.gov](mailto:PRSpecialEvents@ClarkCountyNV.gov)

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**SALARY:**

\$29.00 - \$30.00 Hourly

**OPENING DATE:** September 2023

**CLOSING DATE:** Continuous

**DESCRIPTION OF DUTIES:**

- Act as point of contact and communicate professionally and effectively with clients and staff.
- Ensure safety of staff by monitoring proper use of equipment and recognizing and minimizing hazards.
- Monitor staff performance and behavior and address and/or report violations.
- Assign tasks and track progress to ensure efficient operations.
- Demonstrate professionalism and good customer service when dealing with clients and the public.
- Maintain all county owned audio or lighting systems in a functional, safe working condition at all times and ensure proper use/storage.
- Operate, troubleshoot, set/strike Audio, Video, Lighting, and/or staging equipment.
- Maintain knowledge and understanding of technical and theatrical terminology.
- Read and understand technical set-up documentation such as stage plots, light plots, and audio plots.
- Have a thorough understanding of OSHA codes pertaining to general workplace safety.
- Withstand varying levels of noise, heat, and smoke.
- Effectively and efficiently move around work area with complete mobility, such as, balancing, bending, carrying, climbing, crawling, reaching, squatting, twisting.
- Occasionally lift, move, push, or pull up to 100 pounds and frequently up to 50 pounds.
- Operate forklift to complete setup with certification.
- Operate golf carts and oversized motor vehicles while towing enclosed trailer, flatbed trailer, mobile stage, bleachers, etc. with certification
- Operate scissor lift, forklift, or boom lift to complete setup with certification
- Lead mobile stage assembly and breakdown with certification.
- May be required to perform tasks outside of specific scope of work as assigned.

**MINIMUM QUALIFICATIONS:**

**Required Skills/Abilities:**

- Ability to read, write and communicate.
- Ability to do simple math.
- Ability to exercise sound judgment.

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- Ability to work any hours including nights and weekends.
- Ability to multi-task and work well under pressure.

**Education/Experience:**

- OSHA 30 Certification (within 60 days of employment)
- Minimum 5 years Audio/Video/Lighting experience or educational equivalent or competency in 2 or more technical areas (audio, lighting, video wall, projection, staging, photography, videography, graphic design/editing)

**Physical Requirements:**

- Ability to work in cold, hot, noisy, smoky, damp, dimly lit, or illuminated environments.
- Ability to lift, push or pull a minimum of 100 pounds.
- Physically able to climb stairs.
- Normal vision and hearing range, absence of color blindness.
- Ability to stand or sit for prolonged periods of time.
- Ability to work for long or late shifts.

**Background Investigations:**

Employment is contingent upon the results of a background investigation, fingerprinting, and pre-employment drug testing.

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**APPLICATION PROCESS:**

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